



Managers' Report – October 2024

To consider the letter received from Cornerstone solicitors regarding their request for a site investigation at Phillimore Rec for a possible phone mast (Feb24 – Agenda item 10 & Sept24 – Ag item 7)

- a) That Russell Cooke Solicitors contact Cornerstone's solicitors to obtain this undertaking regarding fees and to arrange a date for when the site visit can take place. – **still negotiating final fee structure.**
- b) That Russell Cooke Solicitors and TDC Property continue to negotiate with Cornerstone re the site investigation agreement.
- c) That if Russell Cooke Solicitors are unable to reach an agreement with Cornerstone's solicitors before the court deadline date for a response, that APC will ask them to file a response at the cost of £750 funded from the 'Professional Fees' budget. – **This matter did go to court and there was a ruling made that APC must comply with Cornerstone's request to carry out a site investigation at P Rec – sols did act at a cost of £650.**

To receive an update on the Phillimore Rec Improvements -- Cafe Project (May24 – Ag item 17, June24 – Ag item 15, July24 – Ag item 12, Sept24 – Ag item 14)

- a) The report also indicated the design for the gate that will replace the field gate which is also part of the improvement project – **ordered 5/8 to be fitted w/c 21/10.**
- b) That APC note that in May the project manager reported on possible increase in fees due to programme delays beyond original quote date, and therefore that the budget is amended by £3,482, this being an increase in the fee for the architects IID which is to be debited from contingencies.
- c) That all variations 14 and 24 -- 46 are agreed subject to scrutiny for fairness by the QS and Project Manager.

To decide any response to the appeal to the Secretary of State regarding the HertsCC ROW decision to reject the application to have a designated footpath from A54(Rose Field) to A70 (Second Pitch/Salters Field) – (June24 – Ag item 10).

Resolved that APC informs the Secretary of State that it fully supports the decision made by the HertsCC ROW division.- Planning inspector advised 8/7, appeal will be considered after 28/8 by inspector, awaiting decision - chased 18/10 no decision yet.

To consider the erection of a further bench on Radlett High Street in recognition of a past Chairman of the council (July24 – Ag item 9)



ALDENHAM PARISH COUNCIL

To approach HBC Ward Cllrs for funding towards the purchase and installation of the bench. – **HBC have confirmed allocation of £1,000 from Ward Cllrs just awaiting funds.**

To consider whether to apply for the 'Local Council Award' (July 24 – Ag item 11)

—Application made, feedback received and acted upon and full application made 11th October 2024.

To consider the tenders for the 2024 tree works at Phillimore Recreation Ground. (Sept24 – Ag item 13)

A report on this matter had been circulated prior to the meeting. There was some discussion as to whether any of the trees were near neighbouring gardens etc, and whether APC can retain some of the wood that is cut down. It was then;

Resolved that 'Longacre' are awarded the contract within a fixed price of £10,290 from the tree budget. – **contract agreed just waiting for start date.**

Re: HBC enforcement notices served on APC re Allotment Track.

As reported previously APC met with officers in May 2024, hoping that a site visit to understand their concerns regarding the height of the track, that had led to HBC issuing an enforcement notice on APC asking for the track to once again be taken up and re-laid at a lower level where it bordered one of the houses in Elm Walk.

It was agreed that the track was compliant, and eventually HBC did confirm that the chair of the planning committee had given delegated powers to the Head of Planning for his department to issue a notice to APC that condition eight was signed off and the matter was now closed.

HBC also then question condition 3 re materials used on the track and asked APC to supply information which it duly did and this condition was also signed off.

There is no enforcement action from HBC now outstanding.

Gates to Phillimore Rec Car Park

Just to note that the vehicle delivering the hedging plants for the café surround managed to hit the newly installed gate post and damage it beyond economic repair.

Staffing information -- There has been 0 day's sickness since the last meeting.



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Delegated actions by APC Management

Under the transparency code Councils are encouraged to show the actions undertaken by the CM & DQM under delegated authority. Here are the orders made since the last meeting for your information.

Purchase Orders (attached)

Credit Card

25/09/2024	CC/56/24	NALC	Emergency Planning Training	£38.50	P Evans
02/10/2024	CC/57/24	Costco	Refreshments for staff meeting	£52.96	P Evans
09/10/2024	cc/58/24	Amazon	office supplies	£47.61	M.Duong
11/10/2024	CC/59/24	Wickes	Compost for new trees	£25.20	P Evans
11/10/2024	CC/60/24	Ayletts	Tree for orchard	£82.78	P Evans
14/10/2024	CC/61/24	Screwfix	Fence paint screws and masking tape	£164.85	P Evans
16/10/2024	CC/62/24	Costco	Fuel for YX59ORP	£59.22	P Evans
17/10/2024	CC/63/24	Tesco	Flowers	£15.00	P Evans
18/10/2024	CC/64/24	Three Compasses	Staff training	£198.00	P Evans

22/10/2024

Aldenhams Parish Council

Order Dates From 17/09/2024 To 22/10/2024

Page 1

11:27

Purchase Order Listing - By Order Number

All Suppliers

< ---Expenditure Allocation--- >												
Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
74	18/09/2024 (6)	Longacre Tree Surgery	Posted	Active	Yes	1	Tree works on Cedar Tree Rc	1,145.00	1,145.00	4451	201	1,145.00
81	20/09/2024 (6)	Viking	Posted	Active	Yes	1	office supplies	106.35	106.35	4200	101	106.35
82	23/09/2024 (6)	Amer's Amusements	Posted	Complete	Yes	1	Winter Fair entertainment	3,700.00	3,700.00	4434	301	3,700.00
83	24/09/2024 (6)	Viking	Posted	Complete	Yes	1	cleaning supplies for Depot	35.97	35.97	4411	201	35.97
84	26/09/2024 (6)	Watermatic Ltd	Posted	Active	Yes	1	Winter Decommission	654.00	654.00	4401	201	654.00
86	10/10/2024 (7)	Hollywell recycling t/a	Posted	Active	Yes	1	Replacement Skip for Depot	298.00	298.00	4411	201	298.00
87	10/10/2024 (7)	Proludic Limited	Posted	Active	Yes	1	swing seat M2504 (multiply)	211.88	211.88	4401	201	211.88
88	11/10/2024 (7)	Woods Farm Christmas	Posted	Active	Yes	1	25ft Norway Spruce	650.00	1,370.00	4420	301	1,370.00
						2	Delivery & installation Norway	720.00				
89	15/10/2024 (7)	SLCC Enterprises Ltd	Posted	Active	Yes	1	Practitioners Conference -- P	400.00	800.00	4240	101	400.00
						2	Practitioners Conference -- M	400.00		4240	101	400.00
90	15/10/2024 (7)	Continuum Digital Ltd.	Posted	Active	Yes	1	Around Radlett Ed 130	2,536.00	2,536.00	4475		2,536.00
91	18/10/2024 (7)	Hertscom IT Ltd	Posted	Active	Yes	1	Wi-Fi Instalaltion for Cafe	742.81	742.81	4926	901	742.81
								11,600.01	11,600.01			11,600.01