

AROUND RADLETT WORKING PARTY

DRAFT Minutes of the meeting of the **AROUND RADLETT WORKING PARTY** held at 12:30pm on 5 September 2022, via zoom conferencing.

Present: Councillors J Lefton (Chair), E Samuelson, H Jones, S Khawaja, D Lambert.

Officers: M Duong (Deputy Clerk) & J Shearman (Admin Officer – Comms)

1. Welcome from Chairman.

Cllr J Lefton welcomed everyone.

2. Terms of Reference for the working party.

Those circulated by the Deputy Clerk prior to the meeting were agreed—please see attached.

3. To discuss “APC house style” and make recommendation to the Full Council.

The working party asked for the latest version to be circulated by e-mail for comments. All comments to be made by 14 October, to be discussed then at the Full Council meeting on 31 October.

4. To discuss advertiser charges for 2023 and make recommendation to the Finance & General Purposes Committee (currently per edition £60 inc Vat – back page & £50 – inside page)

It was agreed to keep the charges as they are.

5. To discuss content of the autumn/winter 2022 edition of AR and agree the delivery date.

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Possible articles/items to include in the next edition:

- Radlett Museum update
- Good Neighbours (already received and approved)
- New Community Defibrillator donated by Radlett Girlguiding (already received)
- Donald Wratten, The man who wrote “The Book of Radlett & Aldenham” (already received)
- Solar Farm update (Cllr HJ & PE)
- Café project update (Cllr CK & PE)
- Winter Fair poster (MD)
- APC working parties update (MD will contact each Chairman)
- CAB advise re benefits, energy crisis (MD will contact CAB)
- Community 1st - How to get through a tricky winter? (JS to contact them)
- Radlett Village Institute -background info, hall hire & What’s On in RVI (JS to contact them)
- Radlett Men’s Club -CIL grant received and info about the club (MD to contact them)
- Update from PCSOs (MD to contact them)
- RYC update (PE/ES will ask RYC)
- Aldenham Art Festival update (Cllr ES to make contact)
- Aldenham Country Park update (Cllr ES to contact them)
- Horticulture Society (MD to contact them)
- Little bus -Harperbury Park/Bloor Homes (Cllr JL to find some info)
- Regular items (Chairmen’s announcement, Councillors page, APC meetings, What’s, RCT shows, adverts)
- Front cover (possibly painting form Aldenham Arts Festival)
- Dates:
- Deadline for articles passed to MD – Monday 3 October

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- Subbing by Cllrs J Lefton & E Samuelson – by Monday 10 October
- 1st pdf draft from Caprin by Monday 17 October
- Proofreading by Thursday 20 October
- 2nd Draft from Caprin by Monday 24 October
- Final Comments by Wednesday 26 October
- Sign off Friday 28 October (to allow 5/6 working days to print)
- Delivery w/c 7 November

6. Date of next meeting – Monday 9 January 2023 – 12:30pm

7. AOB – none

There being no further business the meeting closed at 2.15pm

Chairman

Date