



## Managers' Report – December 2022

To receive an update on the allotment project (June22 Agenda item 12 & November Agenda item 6)

b) That once the plans for are produced the project manager is asked to provide an indicative estimate for the costs of such a scheme.

d) That as the Hertsmere Engineering scheme has been proved to be invalid that APC contact Hertsmere Engineering Services to seek compensation for the cost of their and subsequent reports for APC.

That the plans circulated be submitted as a planning application (variation) to Hertsmere Planning Department. – **submitted 6/12/22.**

Re: Radlett District Guides for a CiL grant of £6,600 for extension to external paved area and refurbishment of pathway (Woodland Lodge)

That a CiL Community Grant of £6,600 be made to the Radlett District Guides subject to licence obtained from APC should this be required. – **Completed**

To receive the tenders to carry out the required 2022 tree work following receipt of the independent arboriculturist report. (Oct22 Agenda item14)

That Longacre be appointed the contractor for the tree works tendered in 2022 in within a budget of £12,000. – **Instructed just awaiting start date.**

To receive the recent 'Call for Sites' for the Draft Hertsmere Local Plan and confirm inclusion of Pegmire Lane and Gravel Allotments as APC submission. (Nov22 Agenda item 7)

a) That the Pegmire/Summerhouse Lane site is still considered as a site for affordable housing.

b) That the APC representatives on the Gravel Allotment Trust are asked to consider this site for development to include compliance with Hertsmere's affordable housing requirements.

Finance & General Purposes Committee meeting 14 November 2022

Re: Review the effectiveness of the internal auditor.

a) Appoint three members of the committee (Cllrs S Wilson, M Cherry & S Khawaja) to carry out the random checks.

b) Approve the appointment of IAC as internal auditors for 2023/24.

Re: Phase 3 of Phillimore Recreation Improvement Project improvements (improvements to the children's play area to make it accessible to more people all year round)

a) Not to increase the budget at this stage

b) Form the Children Play Area improvements working party consisting of Cllrs H Jones & C Diskin , APC office staff , member of Open Spaces Team plus members from community should there be anyone interested. Initially the Cllrs to meet



## ALDENHAM PARISH COUNCIL

first to form the Terms of Reference.

Re: Allocating the CIL funds received in October 2022

That the CIL funds of £168,419.71 received in October 2022 be allocated to the Phillimore Rec Café build project budget.

Re: To invest APC funds

To invest £100,000 in a one year fixed bond with Close Brothers with signatories being any two of three and they are Cllrs S Wilson, M Cherry & H Jones.

- APC OST have also planted 6 Scots Pines in Fir Spring Wood plus bluebells with the help of Fair Field School. Seven trees in Salters Field with Radlett Rotary Club and three whips in The Picnic Field with The All Faiths Group.
- APC have also co-ordinated the 'Warm Spaces' project in Radlett & Shenley in conjunction with Radlett Reform Synagogue, Churches in Radlett & Shenley, Phillimore Hall (Communities First) and the library.

### **Agenda item 7 -- To decide whether to continue membership of NALC/HAPTC and SLCC.**

NALC is the national body for Town & Parish Councils, and HAPTC is the local Hertfordshire arm. They support councillors and give training etc, annual cost £1600.

SLCC is the advisory body for the Clerks – They provide CPD courses for clerks as well as advisory service -- cost £770pa.

### **Agenda item 8 – To note the annual closure accesses on to Aldenhams Parish Council land.**

In order to prevent rights of access on to land owned or leased by APC the following were closed for 24 hours on 1<sup>st</sup> December 2022:

- Gates from properties in Elm Walk to the allotments
- Gates from properties at The Mews onto The Rose Field
- The gate alongside Letchmore Heath Children's Play area leading to the rear of properties in Common Lane.

Staffing information -- There has been 0 day's sickness since the last meeting.

### **Delegated actions by APC Management**

Under the transparency code Councils are encouraged to show the actions undertaken by the CM & Deputy Clerk under delegated authority. Here are the orders made since the last meeting for your information.

28/11/2022	111/22	Viking	stationery supplies for office	£22.05	M.Duong
28/11/2022	112/22	Auckland Engineering	Repairs to cantilever swing and flat swings	£2,957.82	P Evans
29/11/2022	112/22	SLCC	International Day of People with Disabilities webinar - JS	£50.00	M.Duong



## ALDENHAM PARISH COUNCIL

29/11/2022	113/22	Volamary	plants for hanging baskets	£689.17	P Evans
30/11/2022	114/22	Caprin	warm places leaflets printing	£395.00	M.Duong
01/12/2022	115/22	RT Machinery	Flail Mower OREC HR662	£3,495.00	P Evans

### Credit Card

19/11/2022	cc/91/22	Poundstretcher	YC stall supplies (Winter Fair )	£14.00	M.Duong
19/11/2022	cc/92/22	Debra	Santa's sack	£3.00	M.Duong
19/11/2022	cc/93/22	Poundland	Winter Fair supplies	£13.00	M.Duong
24/11/2022	cc/94 /22	Canva	Canva pro annual subscription	£99.00	M.Duong
25/11/2022	cc/95/22	Safety supply	Chainsaw course protective clothing	£300.00	M.Duong
28/11/2022	cc/96/22	Amazon	Saco Year Planner x2 plus a5 diary	£40.75	M.Duong
28/11/2022	cc/97/22	Safety supply	Chainsaw boots x2	£170.00	M.Duong
28/11/2022	CC/98/22	Screwfix	Poles and tape	£83.22	P Evans
30/11/2022	CC/99/22	FR Jones	First aid kits x4	£33.44	M.Duong
30/11/2022	cc/100/22	BP Fuel	Fuel- KE07	£123.48	M.Duong
30/11/2022	cc/101/22	BP Fuel	Fuel YX59 ORP	£71.60	M.Duong
01/12/2022	CC/102/22	Chesham Fencing	Chestnut fencing and posts	£1,750.00	P Evans